



Host a Health Screening Event at Your Worksite

To request an onsite health screening, email the following information to your Wellness Coordinator:

1

Preferred event date(s)

Choose dates at least **2-3 weeks from requested date**. This allows time to confirm staff and deliver supplies.

2

Event and shipping addresses

Provide the address where the screening will take place and the address where supplies should be delivered.

3

Preferred event time

Most screenings are held between **6:00–7:00 AM** and **11:00 AM–12:00 PM**.

4

Estimated number of participants.

Include eligible employees and covered spouses who are enrolled in the medical plan.

5

Site contact information

Provide the name, email address, and phone number of the person who will assist with the event.

6

Submit your request

Email all information to Lexi Judkins, at lexi.judkins@kapnick.com

**Request deadline:
Aug 31, 2026**

